

Democratic Services

Riverside, Temple Street, Keynsham, Bristol BS31 1LA

Telephone: (01225) 477000 *main switchboard*

Direct Line: 01225 394452 Fax: 01225 394439

Web-site - <http://www.bathnes.gov.uk>

Date: 08.11.2012.

E-mail: Democratic_Services@bathnes.gov.uk

To: All Members of the Wellbeing Policy Development and Scrutiny Panel

Councillor Vic Pritchard
Councillor Katie Hall
Councillor Lisa Brett
Councillor Eleanor Jackson
Councillor Anthony Clarke
Councillor Bryan Organ
Councillor Kate Simmons
Councillor Sharon Ball
Councillor Douglas Nicol

Chief Executive and other appropriate officers
Press and Public

Dear Member

Wellbeing Policy Development and Scrutiny Panel: Friday, 16th November, 2012

You are invited to attend a meeting of the **Wellbeing Policy Development and Scrutiny Panel**, to be held on **Friday, 16th November, 2012 at 10.00 am** in the **Council Chamber - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).
2. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

3. **Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. **Attendance Register:** Members should sign the Register which will be circulated at the meeting.
5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.
6. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Wellbeing Policy Development and Scrutiny Panel - Friday, 16th November, 2012

at 10.00 am in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

There will be few speakers to address the Panel under agenda item 11 (Urgent Care Re-Design Impact Assessment).

7. MINUTES 21ST SEPTEMBER 2012 (Pages 7 - 20)

To confirm the minutes of the above meeting as a correct record.

8. CABINET MEMBER UPDATE (5 MINUTES)

The Panel will have an opportunity to ask questions to the Cabinet Member and to receive an update on any current issues.

9. NHS AND CLINICAL COMMISSIONING GROUP UPDATE (15 MINUTES)

The Panel will receive an update from the NHS and Clinical Commissioning Group (CCG) on current issues.

10. LOCAL INVOLVEMENT NETWORK (LINK) POSITION UPDATE (15 MINUTES)
(Pages 21 - 44)

This report outlines the plans for the procurement of a Host service for the B&NES LINK (Local Involvement Network) to run from 1st December 2012 to 31st March 2013. The new service provider will replace the previous one, Scout Enterprises Ltd., which ceased trading on 29 September 2012 and formally went into liquidation on 19th October 2012. A formal update is being presented today to ensure the Panel has current and comprehensive information on the way forward for the LINK, and the way in which we will carry out our statutory duty in providing a LINK Host service.

Members are asked to consider the information presented within the report and note the key issues described.

11. REVIEW OF URGENT CARE (30 MINUTES) (Pages 45 - 136)

This document is to present the Panel with the public engagement report on the proposal to relocate the GP-led Health Centre to the Royal United Hospital. It is also present to the Panel the health & equalities impact assessment on the proposal.

The rationale for this service change is based on the following factors:

- An ageing population
- Increasing demand and expectations
- People living longer often with several long term conditions
- Finite resources and inequitable use of existing resources
- It has the support of local clinicians whose services will be affected by the proposals

- It supports the principle that patients should have access to the right treatment, at the right place and at the right time
- It has taken account of clinical evidence and best practice drawn from reports published by the Primary Care Foundation, Royal College of General Practitioners, NHS Alliance, the Department of Health and the Foundation Trust Network.

The Panel is asked to note both reports and agree the proposal to relocate the GP-led Health Centre to the Royal United Hospital to create an Urgent Care Centre can proceed.

12. CARE HOMES QUARTERLY PERFORMANCE REPORT JULY - SEPTEMBER 2012 (15 MINUTES) (Pages 137 - 146)

Further to the report to panel of the 18th May 2012 which set out the Quality Assurance Framework for social care services generally, this report is the second in a series of quarterly reports which focuses specifically on the quality of care and performance of residential and nursing homes under contract in Bath & North East Somerset.

The Wellbeing Policy Development & Scrutiny Panel is asked to note the contents of the report and to contribute relevant feedback and articulate clearly the role of the Panel in relation to the QAF.

13. MEDIUM TERM SERVICE & RESOURCE PLANNING - 2013/14-2015/16 - (60 MINUTES) (Pages 147 - 218)

The draft Adult Social Care & Housing Medium Term Service & Resource Plan (MTSRP) is presented for consideration by the Panel:

- To ensure all members of the Panel are aware of the context for Service Action Planning
- To enable comment on the strategic choices inherent in the medium term plan
- To enable issues to be referred to the relevant Portfolio holder at an early stage in the service planning and budget process

The Panel is asked to:

1. Comment on the medium term plan for Adult Social Care & Housing
2. Identify any issues requiring further consideration and highlighting as part of the budget process for 2013/14
3. Identify any issues arising from the draft plan it wishes to refer to the relevant portfolio holder for further consideration

14. IMPACT ASSESSMENT ON THE PROPOSED RELOCATION OF PAEDIATRIC AUDIOLOGY (15 MINUTES) (Pages 219 - 230)

The Wellbeing Policy Development and Scrutiny Panel are requested to determine

whether the proposal to relocate the Paediatric Audiology Service from the RUH to the St Martins Hospital site constitutes a substantial variation or development.

15. LOCAL AFFORDABLE WARMTH ACTION GROUP UPDATE (20 MINUTES) (Pages 231 - 236)

Affordable Warmth is a key determinate for wellbeing and is particularly significant for vulnerable low income households. The inability to benefit from affordable warmth can be described as fuel poverty and this affects 17% of B&NES residents (House Condition Survey 2011).

The purpose of the Local Affordable Warmth Action Group (LAWAG) is to coordinate activities to tackle excess winter mortality, fuel poverty and promote affordable warmth. It comprises representatives from across the community, voluntary and statutory sector with an interest in solutions to these issues. The terms of reference for the group are in the report.

The Wellbeing Policy Development and Scrutiny Panel are asked to note and comment on the report and on the action plan.

16. WORKPLAN (Pages 237 - 242)

This report presents the latest workplan for the Panel.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.